

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
SEPTEMBER 17, 2009**

The Indianapolis-Marion County Public Library Board met at the Haughville Branch Library, 2121 West Michigan Street, Indianapolis, Indiana, on Thursday, September 17, 2009 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Lynch presided as Chairman. Secretary Bacon was present.

2. Roll Call

Members present: Mr. Bacon, Mr. Evenbeck, Mr. Lingenfelter, Mr. Lynch, Mr. Meyer, Mr. Shevlot and Ms. Turner-Wright.

Member absent: None.

3. Branch Manager's Report

Nancy Mobley, Manager, Haughville Branch Library, briefly reviewed her Report to the Board. She noted that there are several separate neighborhoods that make up the branch service area. Those neighborhoods are: Hawthorne, Stringtown, West Side, We Care, and Haughville. Ms. Mobley went on to say that the branch originally opened in 1896 and is the longest continuously operating branch in the IMCPL system. She advised that the branch has been at its current location on Michigan Street since 2003 and currently serves a very diverse community. The population includes Caucasian, African-American, Hispanic, Middle Eastern, African and Asian residents. Internet computers remain a popular service. The branch has 14 computers available for one hour use and two Express computers for 15 minute use. Microsoft Word classes are taught to adults on Tuesdays and resume and work skills classes will be begin in October. She noted that the Library received funding from the Library Foundation's Wish List for a Cesar Chavez Celebration held in March 2009. Gary Soto, a young people's author, gave a speech on Mr. Chavez and the Immigrant Workers Movement in California. Peace Learning Center, ALMA (Association of Mexican Leaders), Latino Youth Collective and local schools collaborated to promote community involvement and peace.

A copy of the Report is attached to these minutes.

4. **Public Comment and Communications**

a. **Public Comment**

There were no petitions to come before the Board.

b. **Dear CEO Letters and Responses** were circulated.

c. **Correspondence** was circulated for the Board's general information.

d. **Presentation to IMCPL Retirees** – The Board of Trustees presented Nora Liederbach and Kathy Diehl with certificates of recognition on the occasion of their retirement from the Library. Mr. Lynch also reviewed highlights from their individual careers with IMCPL. It was noted that Ms. Liederbach will retire on October 1, 2009 after 40 years of service and that Ms. Diehl retired on September 1, 2009 after 21 years of service.

A round of applause occurred at this time.

5. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

a. **Executive Session, August 20, 2009**

The minutes from the Executive Session held August 20, 2009 had been distributed to the Board.

The minutes were approved upon the motion of Mr. Shevlot, seconded by Mr. Meyer, and the “yes” votes of Mr. Bacon, Mr. Evenbeck, Mr. Lingenfelter, Mr. Lynch, Mr. Meyer, Mr. Shevlot and Ms. Turner-Wright.

b. **Regular Meeting, August 20, 2009**

The minutes from the Regular Meeting held August 20, 2009 had been distributed to the Board.

The minutes were approved upon the motion of Mr. Meyer, seconded by Ms. Turner-Wright, and the “yes” votes of Mr. Bacon, Mr. Evenbeck, Mr. Lingenfelter, Mr. Lynch, Mr. Meyer, Mr. Shevlot and Ms. Turner-Wright.

COMMITTEE REPORTS

6. **Finance Committee (Thomas S. Shevlot, Chair; Scott Evenbeck, Marie Turner-Wright)**

a. **Report of the Treasurer – August, 2009**

Becky Dixon, Chief Financial Officer, discussed the August 2009 Report of the Treasurer. She stated that for the month of August, actual expenditures, less investments and a tax warrant payment, were 1.8% less than projected. Actual revenue was 2.6% less than projected. The final tax settlement came in at 98.92%.

August, 2009 expenditures, less investments, were 7% more than August, 2008. This reflects an increase in our collection material expenses.

August, 2009 receipts were 14% more than August, 2008. This increase relates to the property tax settlement in 2009 compared with 2008.

Year-to-date Fines revenue for 2009 is \$1,166,170 compared to \$1,161,294 for year-to-date 2008.

There was a discussion on the Library's bonds and the interest that must be paid on those bonds from the Operating Budget. Ms. Dixon also noted that she anticipates that the Library will experience a \$600,000 loss in 2009 and a \$3 million loss in 2010 to its Operating Budget due to the property tax situation.

Mr. Bacon made the motion, which was seconded by Mr. Evenbeck, that the Report of the Treasurer be filed for audit.

Motion carried.

The Report is attached to, and made a part of, these minutes.

President Lynch recessed the Regular Meeting at this time.

b. President Lynch will Convene a Public Hearing

Mr. Lynch announced that this Public Hearing was being held to consider the appropriation of the 2009 Refunding Bonds.

1) To Consider the Appropriation of the 2009 Refunding Bonds as Advertised on September 4, 2009 in *The Indianapolis Star* and September 4, 2009 in the *Indianapolis Recorder*.

Ms. Dixon explained that the Library is refinancing some of its outstanding debt. The market has changed since these bonds were first issued and the rates have dropped. By doing the refinancing at this time, we can save the Library and the taxpayers approximately \$670,773 over the remaining life of the debt. The bonds being refinanced are the General Obligation Bonds – Series 2001.

2) Invite Public Comment from the Audience

President Lynch invited public comment at this time. There were no comments from the public.

President Lynch Will Consider a Motion to Close the Public Hearing

Mr. Meyer made the motion to close the Public Hearing. Mr. Shevlot seconded the motion.

Motion carried.

The Public Hearing was closed at this time.

President Lynch reconvened the Regular Meeting.

c. **Resolution 44 – 2009** (Appropriation of the 2009 Refunding Bonds)

After full discussion and careful consideration of Resolution 44 – 2009, the resolution was adopted upon the motion of Mr. Evenbeck, and the “yes” votes of Mr. Bacon, Mr. Evenbeck, Mr. Lingenfelter, Mr. Lynch, Mr. Meyer, Mr. Shevlot and Ms. Turner-Wright.
Motion carried.

The resolution is appended to, and made a part of, these minutes.

d. **Finance Committee Notes – September 8, 2009** were distributed to the Board for their general information and are attached to these minutes.

7. **Diversity, Policy and Human Resources Committee (Richard K. Bacon, Chair; Scott Evenbeck, Jesse B. Lynch)**

a. **Diversity, Policy and Human Resources Committee Notes – September 8, 2009** were distributed to the Board for their general information and are attached to these minutes.

Mr. Bacon advised that several items, such as compensation matters and payroll services, have been sent back for re-study. Also, the proposed health insurance renewal is being researched and evaluated. The Committee anticipates that these items will be available for presentation at the November Board Meeting.

8. **Building Committee (Gary Meyer, Chair; Richard K. Bacon, Jim Lingenfelter)**

a. **Capital Projects Briefing Report** – Ed Olsen, Director, Facilities, reviewed the items covered in the Report.

Those items included the following:

- 1) RFP for Elevator and Escalator Repair and Maintenance Services;
- 2) RFP for Guaranteed Energy Savings for Eagle Branch Library Project;
- 3) Guaranteed Energy Savings for Library Services Center (LSC) Project – Resolution 42 – 2009;
- 4) Branch PC Expansion Project; and
- 5) Branch Facility Reporting Project.

A copy of the Report is attached to these minutes.

b. **Resolution 42 – 2009** (Approval to Award a Guaranteed Energy Savings Contract for the Library Services Center) (*This item was previously tabled at the August Board Meeting*)

After full discussion and careful consideration of Resolution 42 – 2009, the resolution was adopted upon the motion of Mr. Meyer, and the “yes” votes of Mr. Bacon, Mr. Evenbeck, Mr.

Lingenfelter, Mr. Lynch, Mr. Meyer, Mr. Shevlot and Ms. Turner-Wright.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- c. **Branch Status Report – August 31, 2009** was distributed to the Board for their review and information. A copy of the Report is attached to these minutes.
- d. **Building Committee Notes – September 9, 2009** were distributed to the Board for their general information and are attached to these minutes.

9. Governmental Affairs Committee (Jim Lingenfelter, Chair; Thomas S. Shevlot, Marie Turner-Wright)

- a. **Governmental Affairs Committee Notes – September 9, 2009** were distributed to the Board at the meeting for their general information and are attached to these minutes.

Laura Johnson, the staff liaison to the Governmental Affairs Committee, noted that the Indiana Library Federation is holding a Legislative Forum to collect data regarding the implication of the tax caps and is also developing some communication tools.

Mr. Lingenfelter reminded everyone that it is important to tell the public about our situation before we need to take action. The public needs to know what we're going through and then they can help us decide what services they want us to continue. By doing so, they can become our partner as we move forward. The Library is also working with individuals on the City-County Council to review alternative ways in which IMCPL interacts with other agencies.

Mr. Lynch relayed his thanks to the Committee for the work they have done. He also acknowledged the hard work being done by Library staff on a daily basis.

10. Library Foundation Update (Thomas S. Shevlot, Library Board Representative)

September 2009 Library Foundation Update – Mr. Shevlot reviewed the Foundation's activities. Some of the highlights were as follows:

- Last month, the Foundation received many gifts. The top corporate and foundation contributors included:
 - The Comcast Foundation – 2010 Summer Reading Program
 - The National Bank of Indianapolis; The Herbert Simon Family Foundation; Target; Wal-Mart Supercenter Store #2787 – Children's Initiatives
 - Fifth Third bank, Indiana; Indiana University Press; Jewish Federation of Greater Indianapolis; Rigsbee Orthodontics; RJE Business Interiors; John Wiley & Sons, Inc. – Indiana Authors Award
 - Eli Lilly and Company Foundation; MacAllister Machinery Co., Inc. – General Fund
- The Eugene and Marilyn Glick Indiana Authors Award public programming and dinner

will take place on Saturday, September 26, 2009 at Central Library. The day will begin with the Indy Author Fair from 10:00 a.m. to 4:00 p.m. Free activities will include a publishing workshop presented by The Writer's Center of Indiana, book sales and signings with more than 50 Indiana authors, and a Q & A session with the Indiana Authors Award finalists and National Author winner, James Alexander Thom. Hundreds of book lovers from across the state will join together at 6:30 p.m. for the Indiana Authors Award Dinner. Mr. Thom will make the keynote speech, and the winners of the Regional and Emerging Author awards will be announced.

Agenda items were rearranged at the request of Mr. Lynch.

11. Report Of The Chief Executive Officer

b. Update from the Indianapolis-Marion County Public Library Foundation

Roberta Jagers, IMCPL Foundation, Director of Development, stated that the Foundation is thrilled to announce that it is receiving a \$1 million gift, payable over five years, from The Herbert Simon Family Foundation for *Ready to Read*, the Library's early childhood literacy initiative. Thanks to Mr. Simon's generosity, the Library will be able to significantly expand the number of children served to approximately 2,600 children per year, through *On the Road to Reading*, a service will bring books and story times to approximately 260 licensed home daycares. His contribution which will also fund enhanced programming for early learners and their caregivers within the branches, new child-friendly computers with educational software throughout the Library system, a website for early learners and their caregivers, and increased staff training and program evaluation. This gift is a major step forward in the Library's Strategic Plan, which calls for a focus on childhood literacy and school readiness.

a. Statistics – August 2009 had been distributed to the Board at the meeting.

Laura Bramble, Chief Executive Officer, discussed the report that had been distributed to the Board at the meeting. She noted that patron visits are up 15% and circulation is up 8% over this same period last year. The statistics on computer use, web branch visits and requests placed show that the use of the Library is continuing to grow. The exception to this growth is that new borrowers are down slightly by 2.2%.

Ms. Bramble recognized the hard work of the IMCPL Foundation. She stated that in addition to the Simon gift mentioned at tonight's meeting, the Foundation also provides over \$1 million each year for Library programs.

c. Confirming Resolutions:

1) Resolution Regarding Finances, Personnel and Travel 45 – 2009)

Ms. Turner-Wright inquired about an additional amount of money that had been approved for a staff member on the travel portion of the resolution. She suggested that

when an amendment of this type is made, that an explanation and a recounting of the original funding request be set out for clarification purposes.

After full discussion and careful consideration of Resolution 45 – 2009, the resolution was adopted on the motion of Mr. Meyer, seconded by Mr. Bacon, and the “yes” votes of Mr. Bacon, Mr. Evenbeck, Mr. Lingenfelter, Mr. Lynch, Mr. Meyer, Mr. Shevlot and Ms. Turner-Wright.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

OLD BUSINESS

12. None.

NEW BUSINESS

13. None.

AGENDA BUILDING

14. **Future Agenda Items** - This time was made available for discussion items not on the Agenda, which were of interest to Library Board members and the opportunity was made to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

October, 2009 - Mr. Lingenfelter – Report on Staff Planning Meeting

INFORMATION

15. **Materials**

The following materials were distributed to the Board for their general information:

- a. *FOCUS on Indiana Libraries* (August 2009)
- b. *FOCUS on Indiana Libraries* (September 2009)
- c. *American Libraries* (August/September 2009)

16. **Board Meeting Schedule for 2009 (Notice of Date and Place of Meeting) and Upcoming Events**
- a. **Schedule of Board Meetings – 2009** - *Current calendar will be updated each month, as necessary, and additional information highlighted.*
 - b. Library Programs and/or Free Upcoming Events through October 14, 2009 were distributed to the

Board.

17. Notice of Special Meetings

None.

18. Notice of Next Regular Meeting

Thursday, October 15, 2009, at the Lawrence Branch Library, 7898 North Hague Road, at 6:30 p.m.

19. Other Business

None.

20. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:45 p.m.

A DVD of this meeting is on file in the Library's administration office.

Richard K. Bacon, Secretary to the Board

